

City of Dixon
Code Enforcement Board
June 25, 2026

City of Dixon Code Enforcement Board met on June 25, 2026. Attending were Board Chairman Sondra Norman, Board members Stace Poole and Janice Baker, Code Enforcement Officer Kim Turner, Mayor Terry Webb, and City Clerk Barb Goff. Board member Teresa Johnson was absent.

Minutes from the previous meeting were approved on a motion by Mr. Poole, seconded by Ms. Baker, all ayes.

Chairman Norman and Officer Turner will be meeting with the City Attorney to review the following cases:

GA&O 91 Lydia, BR 976 41A S, RI 98 Stegal, VI 113 Fuquay.

PO 118 N Stegal: Case will be closed, following expected finalization during the next Commission meeting.

GI 191 Railroad: Tresa Gibson had entered the meeting during the update on the previously mentioned case, and was given permission to address the Board.

Ms. Gibson expects to have some work completed during the next week. Ms. Turner inspected the property June 24 and observed no noticeable improvements. Ms. Norman made a motion to allow Ms. Gibson until August 31 to have the property in full compliance or additional fines will be assessed, as well as a lien placed against the property. Ms. Baker seconded the motion, and it was approved with an all aye vote. Ms. Turner will draft an acknowledgement form of such to be signed by herself and Ms. Gibson.

Ms. Gibson remains with an outstanding citation balance of \$725. She made an agreement to a three-month installment payment schedule, with due dates on the 10th of the next three months. If Ms. Gibson fails to make any of the three payments by the due date, the balance will revert to the original total balance and interest of 6% will be added to the amount. Clerk Goff will draft a payment agreement to be signed.

NA 155 Railroad: Ms. Turner completed an inspection on June 24, with no noticeable improvements observed. A second offense citation will be mailed.

NA 130 Railroad: This property was under the care of an estate, and the estate executor has passed away. The Board will review at the next meeting.

PA 1308 41A S: Citation has been paid and improvements have been noted. Ms. Turner will continue to monitor.

BL 238 41A N and BL 475 132 W: Clerk Goff will check with the estate attorney to see if a co-executor has been made official.

FR 31 41A N: A Notice of Violation was mailed.

TU 2591/2607 41A S: Ms. Norman has spoken with the property owners. They have stated they will be tearing down and hauling away the two houses in disrepair, and will have the property into compliance by the end of the summer. Case is considered closed, with Ms. Turner to confirm the work is completed as scheduled.

JA 120 132 E: Property was quickly brought into compliance once the citation was received. Ms. Turner has spoken to the daughter/caretaker of the property owner, who requested to have the fine reduced or waived. Ms. Baker made a motion to waive the fine, seconded by Ms. Norman, all ayes.

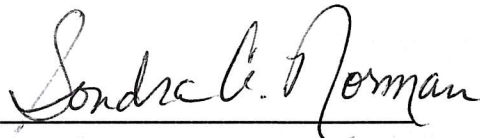
TY 100 Fuquay: A second offense citation will be mailed.

TU 282 41A S: Ms. Turner will continue to monitor.

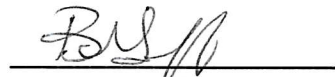
JE 590 41A S: A Notice of Violation will be sent. This is a repeated offense case.

A meeting was tentatively scheduled for July 23 at 1pm.

A motion to adjourn was made by Ms. Poole, seconded by Ms. Baker, all ayes.

A handwritten signature in cursive script, reading "Sondra G. Norman", written over a horizontal line.

Sondra Norman, Chairman

A handwritten signature in cursive script, reading "Barb Goff", written over a horizontal line.
Barb Goff, City Clerk